

**NATIONAL ASSOCIATION OF FEDERAL EDUCATION
PROGRAM ADMINISTRATORS**

COMPILED FINANCIAL REPORT

YEARS ENDED DECEMBER 31, 2016 AND 2015

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To the Board of Directors
National Association of Federal Education
Program Administrators

Management is responsible for the accompanying financial statements of National Association of Federal Education Program Administrators (a nonprofit organization), which comprise the statements of financial position as of December 31, 2016 and 2015, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Baker, Eaton & Owen

February 11, 2017

**NATIONAL ASSOCIATION OF FEDERAL EDUCATION PROGRAM ADMINISTRATORS
STATEMENTS OF FINANCIAL POSITION
DECEMBER 31, 2016 AND 2015**

| | <u>2016</u> | <u>2015</u> |
|-------------------------|-------------------|-------------------|
| ASSETS | | |
| Cash checking | \$ 185,775 | \$ 121,270 |
| Cash savings | <u>251,149</u> | <u>251,001</u> |
| Total Assets | <u>\$ 436,924</u> | <u>\$ 372,271</u> |
| NET ASSETS | | |
| Unrestricted net assets | <u>\$ 436,924</u> | <u>\$ 372,271</u> |
| Total Net Assets | <u>\$ 436,924</u> | <u>\$ 372,271</u> |

See independent accountant's compilation report and notes to the financial statements.

**NATIONAL ASSOCIATION OF FEDERAL EDUCATION PROGRAM ADMINISTRATORS
STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS
DECEMBER 31, 2016 AND 2015**

| | 2016 | 2015 |
|--------------------------------------|-------------|-------------|
| REVENUES | | |
| Subscriptions/memberships | \$ 169,835 | \$ 167,918 |
| Communications income | - | 2,000 |
| Annual conference | 221,410 | 191,249 |
| Interest income | 148 | 3,644 |
| Other income | 14 | - |
| | - | - |
| Total revenue | 391,407 | 364,811 |
| EXPENSES | | |
| Program services: | | |
| Conferences | 165,920 | 143,984 |
| Workshops | 47,749 | 49,767 |
| Contracted services | 60,500 | 65,000 |
| Communications | 19,274 | 23,392 |
| Scholarships | 7,500 | 7,500 |
| Conference calls | 195 | 347 |
| Awards | 2,596 | 2,637 |
| Website | 2,942 | 2,172 |
| Insurance | 2,519 | 1,501 |
| Travel | 9,222 | 13,072 |
| Office expense | 1,934 | 3,630 |
| Technical support | 2,180 | 1,968 |
| Clerical, consultant support | - | 2,838 |
| Professional services | 270 | 1,515 |
| Other expense | 1,700 | 1,575 |
| | - | - |
| Total program services | 324,501 | 320,898 |
| Management and general: | | |
| Travel | - | - |
| Insurance | 410 | 244 |
| Conference calls | 332 | 600 |
| Professional services | 780 | 780 |
| Clerical, consultant support | - | 462 |
| Office expense | 604 | 238 |
| Other expense | 127 | 206 |
| | - | - |
| Total management and general | 2,253 | 2,530 |
| Total expenses | 326,754 | 323,428 |
| Changes in Net Assets | 64,653 | 41,383 |
| Net Assets, beginning of year | 372,271 | 330,888 |
| Net Assets, end of year | \$ 436,924 | \$ 372,271 |

See independent accountant's compilation report and notes to the financial statements.

**NATIONAL ASSOCIATION OF FEDERAL EDUCATION PROGRAM ADMINISTRATORS
STATEMENTS OF CASH FLOWS
DECEMBER 31, 2016 AND 2015**

| | 2016 | 2015 |
|---------------------------------------------|-------------------|-------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Cash received from customers | \$ 391,259 | \$ 361,167 |
| Cash paid to suppliers | (326,754) | (323,428) |
| Interest income | 148 | 3,644 |
| | 64,653 | 41,383 |
| NET INCREASE (DECREASE) IN CASH | | |
| | 64,653 | 41,383 |
| CASH BEGINNING OF YEAR | 372,271 | 330,888 |
| CASH END OF YEAR | \$ 436,924 | \$ 372,271 |

RECONCILIATION OF NET INCOME TO NET CASH

| | | |
|-------------------------------------------|-----------|-----------|
| Net income (loss) | \$ 64,653 | \$ 41,383 |
| Net cash provided by operating activities | \$ 64,653 | \$ 41,383 |

See independent accountant's compilation report and notes to the financial statements.

NATIONAL ASSOCIATION OF FEDERAL EDUCATION PROGRAM ADMINISTRATORS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016 AND 2015

NOTE 1. NATURE OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

The National Association of Federal Education Program Administrators is Not for Profit organization incorporated as a non-stock corporation. The purpose of the organization is to promote and facilitate communications among federal education specialists throughout the nation.

Summary of significant accounting policies

Use of estimates

The preparation of financial statements is in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash equivalents

The Association considers certificates of deposit and other short-term money market instruments with an original maturity of 90 days or less to be cash equivalents.

Income taxes

National Association of Federal Education Program Administrators is exempt from income tax under Section 501(c)(6) of the Internal Revenue Code. The Association would be liable for taxes on any net income derived from activities unrelated to its exempt purpose.

NOTE 2. CONCENTRATION OF CREDIT RISK

Custodial Credit Risk – Deposits. Custodial credit risk is the risk that in the event of a bank failure, the deposits may not be returned to the Association. The Association does not have a deposit policy for custodial credit risk. As of December 31, 2016, none of the Association's bank balance of \$372,271 was exposed to custodial credit risk.

NATIONAL ASSOCIATION OF FEDERAL EDUCATION PROGRAM ADMINISTRATORS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016 AND 2014

NOTE 3. SUBSEQUENT EVENTS

Management of the Association has evaluated subsequent events through February 11, 2017, the date the financial statements were available to be issued, and have concluded that no disclosures were necessary.

NOTE 4. INCOME TAXES

Management is unaware of any uncertain tax positions at December 31, 2016. Interest and penalties associated with income tax matters would be presented as components of income tax expense. There were no interest or penalty charges during the fiscal years ended December 31, 2016, and 2015. The Association's prior three year's tax returns remain subject to examination by the Internal Revenue Service.